

The Village of Brownville Board Meeting was held on Tuesday, February 10, 2026, in the Board Room at the Brown Mansion, Brownville, NY.

Present: Mayor Connor
Trustee Steve Mott
Trustee Mike Walrath
Trustee Goutremout
Trustee Amy Baker

Also Present: Superintendent Pickett
Deputy Clerk-Treasurer Matusiak
Casey Dickinson - BCA
Officer Dennis O'Brien
Rick & Aimee Boyce
Nicholas Brenon
James Meola
Jason & Shannon Gilmore
Barb & Neil Chapman
David Garnon

Mayor Connor called the public hearing to order at 6:00 PM.

Trustee Mott made a motion, seconded by Trustee Walrath, to accept Payment Application #6 for Marcellus Construction for the Water Project in the amount of \$230,751.42. All were in favor; motion carried. Trustee Walrath made a motion, seconded by Trustee Baker to accept Payment Application #6 (final payment) for DOW Electric for the Sewer Project in the amount of \$6,158.50. All were in favor; motion carried. Blackstone Electric has submitted proof of materials for the Water Project. Payment Application #3 in the amount of \$33,169.25, previously approved by the Board pending receipt of supporting documentation, may now be paid.

Upon review of a previously submitted invoice from Ti-Sales for the Water Project, it was noted that the invoiced unit price of \$311.76 per meter was lower than the agreed upon bid price of \$313.06 per meter, resulting in an underbilling of \$187.20 for 144 meters. Ti-Sales has submitted a corrected invoice to reflect the bid price.

NYS EFC approved the clarifier drive beacon light scope to be incorporated into our project funding. **Trustee Baker made a motion, seconded by Trustee Goutremout to approve J.R. Dudley Change Order #5, notating the \$21,279.09 cost increase for the clarifier drive beacon light. All were in favor; motion carried.**

BCA met with NYSDOT to discuss the I&I Sewer project, and they indicated that the agency is planning to reconstruct 12E starting in spring of 2027. The Village may want to consider phasing the project and prioritizing Main Street sewer construction prior to NYSDOT paving operations to fast track that portion of the project and/or if funds are limited and awarding the entire project is not feasible. BCA is working on a formal submission to DOT in order to progress this work and understand the DOT constraints and requirements.

BCA and Village met with EFC on 1/15/26 and CDBG on 2/5/26 to debrief with WIIA and CDBG grant denial letters for the I&I Sewer Project. Our applications were considered strong, however, many projects applied to both programs and funds were limited. The EFC SRF Hardship Additional Subsidy was discussed (up to \$2M) if the Village awards a construction contract this year. This is a first come, first serve basis.

The public expressed concerns regarding the proposed amendments to Chapter 67, Small Motorized Vehicles. Rick and Aimee Boyce of Boyce Auto Sales spoke about how limiting golf cart use may impact their business. Barb Chapman shared concerns about not being able to operate her golf cart within the Village. James Meola noted that he uses his UTV to plow residents' driveways, and that restrictions would affect his business. Officer O'Brien explained that golf carts and UTVs are not permitted on public roads in New York State because they cannot be registered, creating a liability concern. The Board clarified that under current law, small motorized vehicles are only allowed on Brown Road, St. Lawrence Avenue West, and Washington Street, and that the proposed amendments would remove these streets from use. This change aligns with county road restrictions, which prevent access to connecting streets outside the Village. The Board also noted ongoing issues with both residents and non-residents operating small motorized vehicles recklessly, including driving through private property and across residents' front lawns, which has generated complaints. The proposed amendments would still allow the use of medical mobility scooters.

James Meola discussed Code Enforcement of our code book. The Board informed him that the Village is currently seeking a Code Enforcement Officer. The clerks will determine the required training and certifications for the position, as Mr. Meola expressed potential interest.

Nick Brenon informed the Board that he has officially retired from his position on the General Brown Days Committee. The Board thanked him for his years of dedicated service and hard work.

Trustee Mott informed the board that due to recent work at the Mativ Brownville site, a qualified environmental professional or engineer is required to update the site's Soil Management Plan (SMP). The Mill contacted BCA to determine if they could complete the update or if the Village would cover the associated costs. Casey with

BCA shared his concerns with the Paper Mill. This requirement was not communicated to the Village during the project's design, so it was not included as part of the Village's project. The Village noted that multiple entities conducted work on Mill property this past summer, and any costs for updating the SMP should be divided fairly among all parties involved. The Village will continue discussions with the Paper Mill to reach a resolution.

Trustee Walrath stated that he has been exploring the Climate Smart program. The Village will need to establish a Climate Smart Task Force to promote climate resilience, protect natural resources, enhance public health and quality of life, and increase access to New York State funding, grants, and technical assistance for sustainable improvements that strengthen community resilience and local economic vitality. The Village will seek five community members for the Task Force.

The Town of Brownville responded to the Village's letter regarding outside water users. The Town indicated that they wish to continue with the current Outside User Agreement without modifications but are open to further discussion if the Village would like to meet. The Village would like to meet with them to discuss the possibility of adding relieves to Town taxes. The Board agreed that the next step is to schedule a meeting with the four outside water users to discuss the best course of action regarding their water line moving forward.

The Village agreed to advertise for a new DPW Laborer in anticipation of Superintendent Pickett's retirement.

The DANC rate will increase in April 2026 to \$2.34/KGAL.

Trustee Mott made a motion, seconded by Trustee Walrath to approve Local Law #2 of 2026, repealing and replacing Chapter 67 of the Code Book, Regulating and Restricting Certain Small Motorized Vehicles and to close the public hearing at 7:17 pm. The motion was put to a vote as follows:

Mayor Connor	Yes	Trustee Mott	Yes
Trustee Baker	Yes	Trustee Walrath	Yes
Trustee Goutremout	Yes		

The resolution was duly adopted. A copy of the resolution is attached.

Trustee Walrath made a motion seconded by Trustee Goutremout to pay the audited bills abstract 2A - \$172,703.73 and to adjourn and close the Public Hearing at 7:18 pm. All were in favor; motion carried.

Respectfully submitted,



Amber Klusacek
Clerk-Treasurer, RMC, CMFO