

The Village of Brownville Board Meeting was held on Tuesday, May 12, 2026, in the Board Room at the Brown Mansion, Brownville, NY.

Present: Mayor Connor
Trustee Steve Mott
Trustee Mike Walrath
Trustee Goutremout
Trustee Amy Baker

Also Present: Superintendent Pickett
Deputy Clerk-Treasurer Matusiak
Casey Dickinson - BCA
Diane Laforty
Steve Cloonan
Robin Croft
David Garnon
Shawn Herron joined at 6:37 pm

Mayor Connor called the public hearing to order at 6:00 PM.

Trustee Walrath made a motion, seconded by Trustee Mott, to accept Payment Application #8 for Marcellus Construction for the Water Project in the amount of \$1,020,595.49. All were in favor; motion carried.

Grant applications were submitted on behalf of the Village, and the grant request was \$1.5M - \$3M for Congressional Directed Spending. Unfortunately, this project was not supported by Schumer or Gillibrand.

BCA has requested signed agreements, payment & performance bonds, and insurance information from contractors for the Brown Mansion Project bids. Once all documents are received, information will be sent to SHPO and the Village's Legal and Insurance Counsel for review, comment, and approval. Demo is currently estimated to start in June to July, with reconstruction set to begin August to October.

Robin Croft discussed a parcel of vacant land at the end of Washington Street that she is interested in purchasing. The property is part of the Adams Farm and is currently owned by her brother. She plans to purchase the land and build on it and wanted confirmation from the Village that water service could be extended to the property. The Board confirmed that she would be able to extend the water line once construction begins.

Trustee Walrath informed the board that he currently has 4 committee members for the Climate Smart Communities board.

Trustee Baker made a motion, seconded by Trustee Goutremout to approve Resolution #8 of 2026, Adoption of Policy Regarding Collection, Accounting, And Compensation for Vital Statistics Fees. All were in favor, carried.

Trustee Mott made a motion, seconded by Trustee Goutremout to approve the tax warrant for the 2026-2027 fiscal year, authorizing the Village Clerk-Treasurer to collect taxes in the amount of \$414,607.05 as set forth in the adopted budget. The tax warrant also includes relieved unpaid water, sewer, and other applicable charges totaling \$24,068.88, in accordance with Village Law. All were in favor, carried.

Clerk Klusacek informed the Board that a second letter was sent to the four outside water users on Main Street after only one resident responded to the first letter requesting a meeting regarding the water project. The letter explained that a master meter will be installed on the Village line, and the residents will be responsible for hydrant flushing and any shared water loss between the master meter and individual home meters. Residents were also given the option to install individual meter pits at their own expense to help reduce potential private property leak costs. No residents have contacted the Village to pursue this option at this time.

Shawn Herron gave an update regarding General Brown Days. The clerks informed Shawn that they received the Certificate of Liability Insurance for Ontario Amusements and it should be switched to the Village of Dexter since the fair will not be held in Brownville this year.

Trustee Walrath made a motion seconded by Trustee Goutremout to pay the audited bills abstract 5A - \$1,132,164.91 to adjourn and close the Public Hearing at 6:45 pm. All were in favor; motion carried.

Respectfully submitted,



Amber Klusacek
Clerk-Treasurer, RMC, CMFO